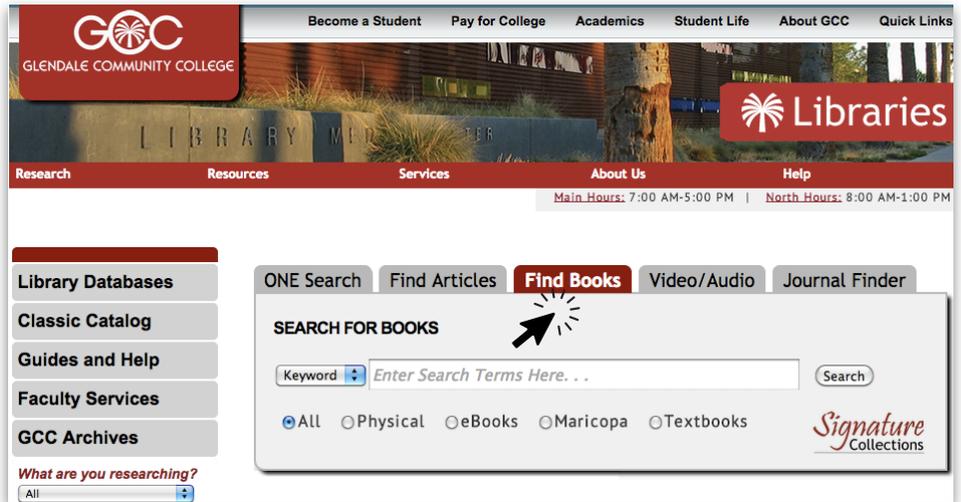


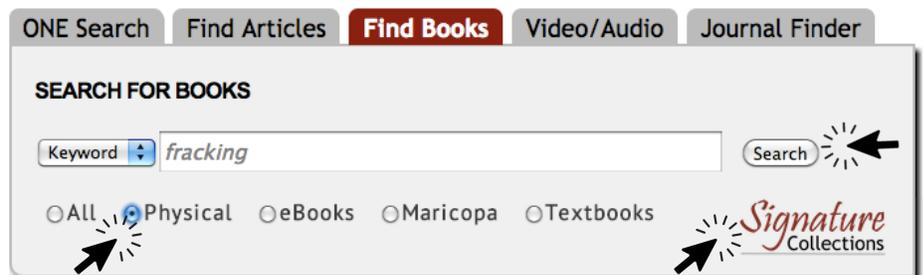
Library Catalog Search

1. Want to locate a book to check out?
Start at the GCC Library's home page at lib.gccaz.edu/lmc.

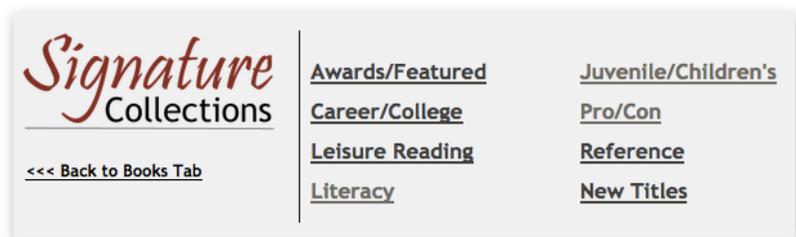


2. Click the **Find Books** tab.

3. Click the **Physical** button if you want to find a book on the shelf. You also can limit your search to **eBooks** to read online.

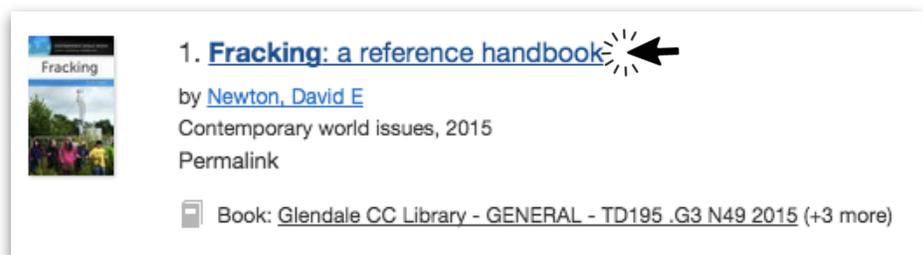


4. See the **Signature Collections** link on the right side of the box? Click it to limit your search to books in the Literacy Library, the Pro/Con, the Juvenile/Children's, the Career/College, or the Leisure Reading collections.



5. Enter keywords, a title, or an author's name and press the **Search** button.

6. Look over your search results. See a book that you would like to read? Click the title to view the full record.



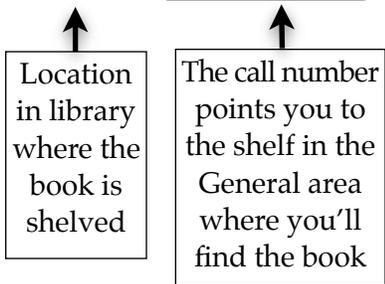
7. Look at the location to be sure GCC has an available copy. The book's location can be General, Reference, Pro/Con, Literacy Library, Career/College, Leisure Reading, etc. Write down **both the location and the complete call number**, a code that helps you find the item on the shelf. (If you see **Checked out** before the call number, is there another copy to request?)

8. Click on the title of the book and look at the toolbox in the upper right corner. You can add a book to a **temporary** folder, get a machine-generated MLA or APA citation to **carefully check**, or email the book's record.

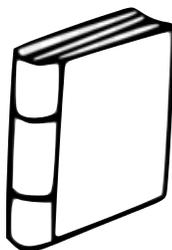
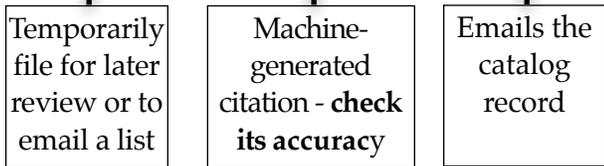
9. Use the signs on the ends of the bookcases to find the one where the book you want is shelved. Match a character at a time in the call number as you find the shelf where the book is located.

10. Ready to check out a book? Take it and your GCC student ID to a Circulation Desk. There is one next to each exit.

Book: Glendale CC Library - **GENERAL - TD195 .G3 N49 2015** (+3 more)



Click to request a book that is checked out or at another library. Enter your MEID and password. Delivery of items from other libraries takes 3-5 days. You'll receive a message in your maricopa.edu account when the book arrives.



Need help? Librarians are standing by to answer questions!



In person at the Reference Desk



Call the Reference Desk — 623-845-3112 (Main)
623-888-7112 (North)



Ask a Librarian 24/7 chat — Look for the chat box on the Library's home page